

**NOTICE FOR INTERESTED PARTIES TO APPLY FOR APPOINTMENT TO THE POSITION OF
OHIO COUNTY CIRCUIT CLERK**

Due to a vacancy in the position of Ohio County Circuit Clerk, by majority vote, the circuit court is required by West Virginia Code 3-10-1, et. seq. and West Virginia Code 3-10-6, et. seq., to fill the position of Ohio County Clerk with 30 days of the vacancy, which will become effective on August 31st, 2026.

Interested candidates must file a letter of interest or resume with cover letter to the Chief Judge of the Circuit Court. Letters and resumes may be mailed to the Office of Chief Judge Joseph Barki, Hancock County Courthouse, P.O. Box 428, 102 Court Street New Cumberland, WV 26047, or by emailing an attached copy to stephanie.baumgardner@courtswv.gov. In order to be eligible to be appointed to the position of Ohio County Circuit Clerk, candidates must:

1. Be a member of the same political party with which the exiting officer holder was a member at the time of their election (Democrat) for at least 1 year prior to vacancy;
2. Be a qualified voter;
3. Be a minimum of 18 years of age; and
4. Must be a resident of Ohio County, WV. Related experience is a bonus but not required.

All letters of interest or resumes must be received by August 17th 2026, at 5:00 p.m. to be considered.