

# Wheeling – Ohio County Health Department

City County Building – Room 106

William S. Przybysz, M.D.  
Health Officer

1500 Chapline St.  
Wheeling, WV 26003

Howard P. Gamble, MPH  
Administrator

## Public Notice July 13, 2021

This is a public notice from the Wheeling-Ohio County Health Department. The Wheeling-Ohio County Board of Health approved new fees during their July 13, 2021, regular meeting related to the department's Fees for Permit for Environmental Health programs. The fees are part of WV 64CSR30, which are rules for fees for public health department permits. The new fees will be effective January 1, 2022. Permits issued on or after that date, including fixed date permits with renewal dates of January 1<sup>st</sup> will require the new fee in accordance with the Legislative rule. The department will accept written public comments regarding the revised fee schedule no later than 4:30pm on August 13, 2021. The Board of Health will review all comments at the September 14, 2021, Board of Health meeting. Comments should be proved in writing to: Wheeling-Ohio County Health Department, Attn: Howard Gamble, MPH, Administrator, 1500 Chapline Street, Wheeling, WV 26003 or e-mail to [howard.p.gamble@wv.gov](mailto:howard.p.gamble@wv.gov).



## Wheeling-Ohio County Health Department Environmental Fees

### **New Fees Effective 1/1/2022**

**Bed and Breakfast** Permits expire June 30

**New Fee: \$60.00**

**Fee: \$50.00**

**Mass Gatherings** Permits expire at the end of the event

**New Fee: \$60.00**

**Fee: \$50.00**

**Care Facilities** Permits expire June 30

**New Fee: \$60.00**

**Fee: \$50.00**

**Schools** Permits expire June 30

**New Fee: \$60.00**

**Fee: \$50.00**

**Mobile Food Units** Permits expire June 30

**New Fee: \$125.00**

**Fee: \$100.00**

**Organized Camp** Permits expire June 30

**New Fee: \$90.00**

**Fee: \$75.00**

**Recreational Water Facility** Permits expire December 31

**New Fee: \$125.00**

**Fee: \$100.00**

**Retail Food Stores** Permits expire June 30

**New Fee: \$60.00 per checkout**

**Fee: \$50.00 per checkout; \$300.00 maximum (6 checkouts)**

**Mobile Retail Food Units** Permits expire June 30

**New Fee: \$60.00**

**Fee: \$50.00**

**Temporary Food Service Establishments** Permits expire per date on permit

**New Fee: \$60.00**

**Fee: \$50.00**

**Vending Machine** Permits expire June 30

**New Fee: \$60.00 per machine; max. \$360.00 per site**

**Fee: \$50.00 per machine; max. \$300.00 per site**

**Water Well Permits (new or repair)****New Fee: \$125.00****Fee: \$100.00****Campgrounds** Permits expire June 30**New Fee: \$6 per site, \$60 minimum fee****Fee:**

<b>1-10 sites</b> \$50.00	<b>15 sites</b> \$75.00	<b>20 sites</b> \$100.00	<b>25 sites</b> \$125.00	<b>30 sites</b> \$150.00
<b>35 sites</b> \$175.00	<b>40 sites</b> \$200.00	<b>45 sites</b> \$225.00	<b>50 sites</b> \$250.00	<b>55 sites</b> \$275.00
<b>60 sites</b> \$300.00	<b>65 sites</b> \$325.00	<b>70 sites</b> \$350.00	<b>75 sites</b> \$375.00	<b>80 sites</b> \$400.00

**Child Care Centers** Permits expire December 31**New Fee:**

<b>Family Day Care (7-12 kids)</b>	<b>Day Care Center (13-25 kids)</b>	<b>Day Care Center (&gt;26 kids)</b>
<b>\$60.00</b>	<b>\$125.00</b>	<b>\$185.00</b>

**Fee:**

<b>Family Day Care (7-12 kids)</b>	<b>Day Care Center (13-25 kids)</b>	<b>Day Care Center (&gt;25 kids)</b>
\$50.00	\$100.00	\$150.00

**Food Service Establishments** Permits expire June 30**New Fee:**

<b>Seating</b>	<b>Amount</b>	<b>With WVABCA License*</b>
0-20	\$125.00	\$250.00
21-50	\$250.00	\$375.00
51-80	\$375.00	\$500.00
>81	\$500.00	\$625.00
Churches +	\$100.00	\$200.00

\*Add \$125.00 if establishment has a Class A WVABCA on-premise license covering liquor

**Fee:**

<b>Seating</b>	<b>Amount</b>	<b>With WVABCA License*</b>
0-20	\$100.00	\$200.00
21-50	\$200.00	\$300.00
51-80	\$300.00	\$400.00
>80	\$400.00	\$500.00
Churches +	\$100.00	\$200.00

+Churches are assessed a yearly rate of \$100.00 for a Food Service Permit. To be eligible for this rate an organization should have certain characteristics that are generally attributed to churches (including mosques and synagogues). The department can use a combination of these characteristics, together with other facts and circumstances, to determine whether an organization will be assessed at the lower rate. These attributes of a church have been developed by the Internal Revenue Service and by court decisions. They include: Distinct legal existence; Recognized creed and form of worship; Definite and distinct ecclesiastical government; Formal code of doctrine and discipline; Distinct religious history; Membership not associated with any other church or denomination; Organization of ordained ministers; Ordained ministers selected after completing prescribed courses of study; Literature of its own; Established places of worship; Regular congregations; Regular religious services; Sunday schools for the religious instruction of the young; Schools for the preparation of its members.

\*Add \$100.00 if establishment has a Class A WVABCA on-premise license covering liquor, these include:

- Private Club (less than 1,000 members) - liquor, wine & non-intoxicating beer.
- Private Club (1,000 or more members) - liquor, wine & non-intoxicating beer.
- Fraternal Club (non-profit) - liquor, wine & non-intoxicating beer.
- Special Events (Fairs & Festivals) Liquor, Wine and Beer
- Private Hotel
- Private Golf Club 9 Holes
- Private Resort Hotel
- Private Golf Club 18 Holes

**Farmers Markets** Permits expire March 31

**New Fee:**

- **Retail Farmers Market Permit**
  - **Consignment Farmer's Markets - \$50 per checkout**

**Fee:**

- Retail Farmers Market Permit
  - Consignment Farmer's Markets - \$50 per checkout
- Mobile Retail Farmers Market Permit
  - Meats - \$50
  - Poultry - \$50
  - Dairy products that are produced in an approved food manufacturing facility- \$50
  - Commercially raised & harvested fish - \$50

**Hotel/Motel** Permits expire June 30

**New Fee:**

<b>Rooms</b>	<b>Amount</b>
0-20	\$125.00
21-50	\$250.00
51-80	\$375.00
>81	\$500.00

**Fee:**

<b>Rooms</b>	<b>Amount</b>
0-20	\$100.00
21-50	\$200.00
51-80	\$300.00
>80	\$400.00

**Individual and Innovative and Alternative Sewage Systems**

**New Fee:**

<b>Conventional Single Family Dwelling</b>	<b>All Other Types of Systems</b>	<b>System Modification</b>
\$185.00	\$375.00	no proposed fee

**Fee:**

<b>Conventional Single Family Dwelling</b>	<b>All Other Types of Systems</b>	<b>System Modification</b>
\$150.00	\$300.00	\$75.00

**Mobile Home Parks** Permits expire December 31

**Manufactured Home Community** Permits expire December 31

**New Fee:**

0-10 parked manufactured home units \$125.00  
 11-20 parked manufactured home units \$150.00  
 21-30 parked manufactured home units \$225.00  
 >31 parked manufactured home units \$275.00

**Fee:**

<b>4 to 20 sites</b> \$100.00	<b>25 sites</b> \$125.00	<b>30 sites</b> \$150.00	<b>35 sites</b> \$175.00	<b>40 sites</b> \$200.00
<b>45 sites</b> \$225.00	<b>50 sites</b> \$250.00	<b>55 sites</b> \$275.00	<b>60 sites</b> \$300.00	<b>65 sites</b> \$325.00
<b>70 sites</b> \$350.00	<b>75 sites</b> \$375.00	<b>80 sites</b> \$400.00		

**Subdivisions** No expiration date on permits

**New Fee:**

\$12.00 per lot, \$100.00 minimum fee

**Fee:**

<b>1-5 Lots</b> \$100.00	<b>6-10 Lots</b> \$100.00	<b>11 Lots</b> \$110.00	<b>12 Lots</b> \$120.00	<b>13 Lots</b> \$130.00
<b>14 Lots</b> \$140.00	<b>15 Lots</b> \$150.00	<b>16 -18 Lots</b> \$10.00 per lot	<b>19-23 Lots</b> \$10.00 per lot	<b>24 Lots</b> \$240.00
<b>25 Lots</b> \$250.00	<b>26 Lots</b> \$260.00	<b>27 Lots</b> \$270.00	<b>28 Lots</b> \$280.00	<b>29 Lots</b> \$290.00
<b>30 Lots</b> \$300.00				

**REMINDER:** Sub-division Permits are issued with no fixed expiration date. Once the permit is issued the BOH will only be able to charge a one time fee unless number of lots increase. The above chart gives the maximum allowable permit fee for new sub-divisions after the BOH has implemented the new fees rule. The above amounts reflect each new year's fees for new sub-divisions.

**Labor Camp Permit** Permits expire June 30

**Fee:** \$125.00

**Industrial Campground** Permits expire June 30

**Fee:** \$100.00

**Tattoo Studios** Permits are valid for 1 year from date of issuance.

**Fee:** \$200.00

**Body Piercing Studios** Permits expire June 30

**Fee:** \$200.00

**Sewage Cleaning Trucks** Permits expire March 31

**Fee:** \$16.00

**Heat Pump or Geothermal Well**

Construction/Installation Heat Exchange Wells. Permit Fee is determined by the ton rating of the heat pump machine. When more than one heat pump machine is hooked together, the cumulative total of the ton rating is used to determine the fee:

**One to fifty ton heat pump system** \$150.00

Over fifty ton system

\$300.00

**Prorated Fixed Expiration Date Permit Fees Formula**

# of Months from Fixed Expiration Date	% Annual Fee to be Paid
< 3 months	25% of annual fee
3 months to < 6 months	50% of annual fee
6 months to < 9 months	75% of annual fee
9 months to < 12 months	100% of annual fee

**Late Fee for Expired Permits**

A late fee of 25% for all expired permits listed in this rule will be applied to the permit fee schedule. Payment must be received within 10 days of the expiration date to avoid the late fee assessment.

**Fees for Service Schedule**

**Food Handlers Cards**

Fee:

- 2 Year \$10.00
- 2 Year State Wide Card \$20.00
- Volunteer Free (1 year)
- Replacement Card \$5.00
- On Line Food Cards \$20.00 (*StateFood*) & \$19.95 (*TAP Series*)
  - Add an additional \$10.00 for a State Wide Card

Volunteer cards can be issued at no cost to the organization or food handler. These cards cannot be used in a paid food service positions.

**Home Loan Inspections/Water Testing**

Fee:

- Individual Water Wells \$50.00
  - Additional \$15.00 fee, payable to the City of Wheeling Water Department
- Sewage \$100.00
- Water & Sewage \$150.00
- Additional visits \$50.00

**Re-Inspection Fee**

Fee: \$20.00

Routine or complaint based inspections do not apply to this fee. Criteria for the fee is defined in the Food Code (8-405.11, 8-405.20 and 8-406.11) and are billed to the facility.

**Plan Review Fee**

Fee:

- Small food establishment (0-20 seats) \$100.00
- Medium food establishment (21-50 seats) \$200.00
- Large food establishment (51 & over seats) \$300.00
- Other (nonfood) facilities \$100.00

Conducted as part of the permitting process of a new food establishment and is based on seating of the proposed establishment. Fee is required prior to conducting the plan review and is separate from the Fee for Permit.

**Permit Re-Issue Fee**

**Fee:** \$10.00

All permits, including sewage issued through the health department.

**Homeowners Sewage Installation Test**

**Fee:** \$50.00

For health department administered septic installer tests to homeowners only. Fee is required prior to taking the test.

**Animal Sample/Rabies Testing Fee**

**Fee:**

Non-human exposure. Fee is the health department's cost of shipping specimen using Fed Ex/UPS. Resident is billed after shipment.

*Environmental Fees effective March 6, 2006 (Modified February 2012, July 2014, July 2015, March 2019)*